The International Judges Sub-committee met at 09:30 – 18:00 hours on Sunday 8 November 2009 at the Paradise Hotel, Busan, Korea

Please refer to the ISAF website www.sailing.org for the details of the submissions on this agenda/referred to in these minutes.

Present:
- Sally Burnett (GBR) – Chairman
- Lynne Beal (CAN)
- William Bell (AUS)
- Nelson Horn Ilha (BRA)
- Pilsung Lee (KOR)
- Ronnie McCracken (HKG)
- Lars Erik Nyquist (FIN)
- Rut Subniran (THA)
- Steve Wrigley (USA)

Vice-President Eric Tulla, Charley Cook (Chairman of Race Officials) and Josje Hofland-Dominucus (Vice-Chairman ROC), were present for portions of the meeting

1. Welcome & Introductions
2. Minutes of the Previous Meeting
3. Obituaries
4. Strategy and Development
5. Technology in Sailing
6. Payments to Race Officials
7. International Judges Administration
8. Guidelines of Principal Events
9. Performance Reporting System
10. Code of Conduct
11. Conflict of Interest
12. Major Events
13. Race Officials Reporting Systems
14. Development
15. Seminar and Clinic Programme
16. Appointment of Seminar Instructors
17. International Judges Publications
18. Q&A Panel
19. Racing Rules Submissions
20. Umpired Fleet Racing Rules – Addendum Q
21. ISAF Race Officials Uniforms
22. Race Officials Committee Agenda
23. Any Other Business
24. Summary of Meeting
25. Race Officials Performance Investigations
26. Race Officials Commendations
27. ISAF Race Officials Appointments
28. IJ Test

SP = Supporting Paper  CM = Paper circulated to Committee Members only

1. Welcome & Introductions

The chairman welcomed the members of the committee.

2. Minutes of the Previous Meeting

(a) Minutes

The minutes of the International Judges Sub-committee meeting of 8 November 2008 were noted. The minutes can be downloaded at www.sailing.org/meetings.

(b) Minutes Matters Arising

There were no matters arising not covered elsewhere on this agenda.

3. Obituaries

The Sub-Committee respectfully noted the loss of the following International Judges during the period November 2008 and November 2009.
International Judges Sub-committee Minutes (cont.)

Pertiti Lipas (FIN) Branco Stancic (CRO)
Paul Murphy (IRL) Richard Keilbach (GER)
Gerhard Schroeder (GER)

4. **Strategy and Development**

The committee discussed the following items with regard to Strategy and Development within the Race Officials Committee, its Sub-committees and the ISAF Race Officials:

(a) Conflict of Interest/fair play education, communication and policy

Eric Tulla reported on the importance of developing Guidelines on Conflict of Interest to guide ISAF Officials' behaviour. Charley Cook confirmed that this is a priority for the Race Officials Committee.

(b) Recruiting and training more, and younger, race officials

Eric Tulla noted that its Officials are one of ISAF’s assets. He reported on the priority to recruit and certify new race officials to meet its anticipated increasing demands. Charley Cook advises proactive training for prospective officials and possible travel grants for national judges to participate on international juries.

(c) Expanding seminar programme to under-served areas

Charley Cook reported on the priority to develop ISAF race officials in under-served areas. He advises proactive marketing of our services, and possible seminars in those areas.

(d) Review of ISAF Race Management Policies

(e) 4 year plan for ROC and Sub-committees

(f) Coordination between Sub-committees

Charley Cook reported an intention to have more working parties that include members from across Sub-committees and Committees. He plans to make a linkage with the Appointments working party and the Race Officials Committee and its Sub-committees to provide information on race officials to appoint.

(g) Linkage with coaches and athletes

(h) Relationship between ROC and Equipment Committee, and their respective Sub-committees

(i) Development of the Performance Reporting System

Charley Cook reported on the intention to have a performance reporting system under Regulation 34.

(j) Meeting schedule of the ROC and Sub-committees for future conferences

The IJSC prefers to keep our meeting on Sunday.

5. **Technology in Sailing**

(a) Progress Report

The committee received a progress report from the chairman of the Working Party.

(b) Tracking Systems and International Judges
The impact of tracking systems for International Judges will be addressed in the Judges’ Manual, written in collaboration with Adrian Stogell from the Race Management Sub-committee.

(c) Submission 082-09
The committee considered submission 082-09 from the Hungarian Yachting Association and the Russian Yachting Federation about Tracking Systems and made a recommendation to the Race Officials Committee: Approve in principle

(d) Submission 088-09
The committee considered submission 088-09 from the Deutscher Segler-Verband about Tracking Systems and made a recommendation to the Race Officials Committee. Approve in principle

(e) Submission 089-09
The committee considered submission 089-09 from the Polish Yachting Association about Tracking Systems and made a recommendation to the Race Officials Committee. Approve in principle

6. Payments to Race Officials

(a) Submission 010-09
Submission withdrawn.

(b) Professional Race Officials
This item was deleted from the agenda as not relevant to the committee.

7. International Judges Administration

(a) Submission 028-09
The committee considered submission 028-09 from the Chairman of the Race Officials Committee and the Chairman of the Constitution Committee about the administration of Race Officials and made a recommendation to Race Officials Committee.
Approve with the deletion of the word, “policy”.

(b) Submission 117-09
The committee considered submission 117-09 from the Chairman of the Race Officials Committee about regulation 33 and the period for events and made a recommendation to Race Officials Committee.
Approve

(c) Submission 118-09
The committee considered submission 118-09 from the Chairman of the Race Officials Committee about regulation 33.11 and 33.14 and the reference forms for renewals and made a recommendation to Race Officials Committee.
Approve

(d) Submission 119-09
The committee considered submission 119-09 from the Chairman of the Race Officials Committee about regulation 33.11 and the requirement of Seminars for renewals and made a recommendation to Race Officials Committee.

Approve

8. Guidelines of Principal Events

The IJSC reviewed the Guidelines of Principal Events document. The race officials reporting system might be used to identify principal events.

9. Performance Reporting System

(a) Submission 125-09

The committee considered submission 125-09 from the Chairman of the Race Officials Committee about regulation 34 and the Performance Reporting System and made a recommendation to Race Officials Committee.

Approve

10. Code of Conduct

Josje Hofland-Dominicus is leading an initiative to develop a code of conduct that will apply to Race Officials and members of ISAF Council. The Code will be closely linked to the guidelines being developed for race officials to avoid conflict of interest.

11. Conflict of Interest

(a) Update report

Josje Hofland-Dominicus is leading a working party to develop ISAF guidelines for its officials' behaviour. She provided an update on the development of Guidelines for the assessment of conflicts of interest. The goal is to educate ISAF officials through a consistent code to follow that emphasizes considerations on any possible conflict of interest prior to accepting an invitation to an event. Jack Loyd presented a draft position paper, “Guide to Conflicts of Interest” which was circulated to members. A representative from the Athlete’s Commission will also be asked to review the paper. Phase-in of these concepts might be at different dates. Along with the guidelines Josje plans to develop a database of questions submitted by officials and responses from ISAF. Jack Lloyd will represent the IJSC on the working party.

12. Major Events

(a) America’s Cup

A confidential agreement between ISAF and the defender determined that the America’s Cup will use ISAF race officials.

(b) Volvo Ocean Race

The IJSC received a report from the Volvo Ocean Race 2008-2009 and an update on the preparations for the Volvo Ocean Race 2011-2012. Jack Lloyd, Race Director, was thanked for his work. In 2008-09 e-mail juries were used. They will consider paid on-site jury for 2011-12.

(c) Olympic Sailing Competition
Charley Cook reported on the preparations for the 2012 Olympic Sailing Competition and the selection of race officials. There will be 65 Technical Officials, with more judges and umpires than at the 2008 Olympics. Race management appointments are before the Executive Committee now. David Tillet is considering members for the jury and umpire teams. The sailing format and medal races will be the same as in 2008. Housing is a challenge being addressed.

(d) ISAF Sailing World Cup
ISAF was asked for a list of race officers, judges, and umpires for 2010. The chiefs will be appointed from the list and not from the host countries. The lists are not static. To ensure continuity of officiating, those individuals are also most likely to be in senior roles at the Olympics.

(e) Submission 086-09
The committee considered submission 086-09 from the Polish Yachting Association about regulation 17.3 and the requirements for the ISAF Sailing World Cup and made a recommendation to Race Officials Committee.

Approve.

(f) Redress
A paper on the operation of redress at ISAF Sailing Events in general and in the Medal Race in particular was reviewed. The working party considered restrictions that might affect a redress award. It proposes no redress, except for under rule 62.1(c), giving help in compliance with rule 1.1, in medal races. Stakeholders, including Olympic Classes and Coaches Commission and Athletes have expressed their opinion.

(g) On the water Coaching
The IJSC reviewed the proposed changes to the International Star Class Rules to on the water coaching that would not allow coaches on the water on race days at Continental and World Championship events.

13. Race Officials Reporting Systems

(a) Online reporting system
Patrick Bergmans reported on the electronic application process for race officials implemented this year. The system involves a form to fill off-line and submit electronically to ISAF. Forms were developed across all disciplines of race officials for administrative data and events, and separately for official-specific information. This year 105 IJ applications came in, but 18 could not be entered into the database electronically. The ROC will consider a working party across disciplines. The Chairman thanked Patrick Bergmans, Jim Capron, and Paul Pascoe for their work.

(b) Online system for Regatta Reports
Lars Nyquist reported on the implementation of the on-line reporting system that sits on the ISAF platform at www.ijreport.org. Possible additions include: the duration of an event; and identifying what is a principal event. The IJSC asked the working party to state their concerns about the system so IJSC could produce guidelines on the information these reports should contain and what might information remain confidential, so IJSC could obtain a legal opinion. The Chairman thanked Lars Nyquist, Costa Tsantilis, and Pat Healy for their work on this project. IJSC will recommend to the ROC to continue support to this project for another year.
International Judges Sub-committee Minutes (cont.)

(c) Regatta Report Forms

IJ Regatta Reports during 2009 were noted and no specific incidents/issues had been raised.

14. Development

(a) Grouping of IJs

The Chairman reported on the possible grouping of IJs. ISAF VP Eric Tulla commented that the Appointments WP did not wish the IJSC to proceed with grouping at this time. The Chairman recommended a linkage with the Appointments Working Party.

(b) Education of IJs

The committee discussed ways that IJs could engage in continuing education. Ideas included developing e-learning options, “blind” testing with results not reported and other methods of keeping their skills current. Bill O’Hara had previously developed a list of resources. Josje suggested that we look at continuing education requirements for IJs.

(c) Rule 42 Education Programme

Sofia Truchanowicz reported on a plan to increase the impact of the Rule 42 Education programme. Details are provided in item 15 (f).

15. Seminar and Clinic Programme

(a) Future Conferences

The National Judges scheme will fund a seminar in Chile in 2010 with two presenters.

(b) Seminars and Clinics 2009

Canada: Pat Healy, Jon Echavez
Uruguay, Nevin Baron and Barbara Farquhar – 8 attended, 6 passed IJ Test
South Africa, Nelson Ilha and Graeme Owens.

Nelson and Graeme stayed as members of the international jury for an event following the South Africa seminar, providing additional training to judges. For instructors to stay to function as judge mentors at events attached to the seminars would require about 14 days, including travel. This model would require recruiting more instructors. The IJSC recommends no policy on this matter, but to consider each request on its merits.

(c) Plans for Seminars and Clinics 2010

The NJ package will mean a change of emphasis (see 15.g)

(d) Entry System to ISAF Seminars and Clinics

Any qualifications for attendance at IJ seminars are for the seminar organizers to determine and enforce.

(e) Seminar and Clinics Material

Pat Healy has updated the IJ test to the current rules. Test – Seminar Instructors will be asked to devise a test that could be used for IJs who re-apply for certification under System 1, where attendance at a seminar is not required.

(f) Rule 42 material
Sofia Truchanowicz who has served as the Rule 42 Advisor reported on a proposal for a Rule 42 Web Library project. The internet-based library would transcend the limitation of advising at only specific events, making rule 42 information available to competitors, coaches, and officials world-wide. The concept would include video clips with interpretations in all languages. The project would take about one year to develop through January 2010, at a budget of about £250,000 pounds. The Chairman advised that this would be covered in a separate budget. The Chairman thanked Sofia for her contributions as a Rule 42 Advisor.

(g) National Judge Programme Package

Sally Burnet reported that the National Judging programme materials are ready. Currently in English, the materials are being translated into Spanish and French. The current strategy will be to concentrate in 2010 on judge training in Africa, including Egypt, Algeria, and Tunisia. Judge clinics will be run on a train the trainer model, training local national judges who can deliver the programme throughout their country. The model will be to use one ISAF instructor, and one instructor who has the potential to become an ISAF instructor who speaks the local language. Countries will be targeted if they show a commitment from the Member National Authority to create a national judges programme with the promise of producing international judges. In 2010 there is a plan to deliver a clinic in Chile.

(h) Budget

The expenditure on the seminar/clinic programme in 2009 (previously circulated) and the budget approved by the Executive for 2010 was noted.

16. Appointment of Seminar Instructors

(a) Appointments of IJ Seminar Instructors

Jim Capron reported there will be a need to appoint new Seminar Instructors. A method of selection is needed with a list of requirements. Note that ROC has a system to appoint instructors.

(b) IJ Seminar Instructors

A list of IJ Seminar Instructors will be published. The committee needs to identify potential future instructors.

17. International Judges Publications

(a) International Judges Manual

Ronnie McCracken reported on the progress of the working party to update the IJ Manual. The goal of the broader project is to standardize the manuals for the four disciplines of Race Officials: Measurers; Race Management; Umpires, Judges. This will be accomplished through having a set of topics in one Race Officials Manual common to all disciplines. Each discipline will then have its own manual that includes the Officials’ Manual, along with information specific to their discipline. Forms will be housed in a separate web-based library, although they will be repeated in the manuals where they are discussed.

(b) New Sections

New sections for the IJ Manual are: use of tracking systems and requests to use data as evidence at hearings; and whistle systems for on-the-water judging.
(c) Publication of ISAF Standard Documents
   This topic was discussed under item 17 (a), related to the generic Officials Manual.

18. Q&A Panel
   (a) Q&As published in 2009
   Rut Subniram, on behalf of the chairman of the Q&A Panel reported that 13 judges are
   on the panel. The process usually takes about 4 to 6 weeks per question. They
   responded to 31 questions in 2009
   (b) ISAF Q&A Booklet
   ISAF will produce a printer-friendly version in A5 format of the Q&A Booklet.

19. Racing Rules Submissions
   Due to time constraints, the IJSC considered few of the submissions proposing changes to the
   Race Rules of Sailing and additional Cases.

20. Umpired Fleet Racing Rules – Addendum Q
   Jan Stage reported from the working party. The 2009 edition from after the 2008 Olympics
   has remained unchanged. It will be updated to the paper on redress, once approved.

21. ISAF Race Officials Uniforms
   (a) Update report
   The ISAF Competitions Manager reported that the programme to outfit 200 race officials
   saw distribution in 2007-2008, and replacements in 2009-2010. The outcome was
   unsatisfactory in that many ISAF race officials have no uniforms, and others are
   dissatisfied with some items as not useful or leaky.
   (b) Future Plans
   ISAF will develop new plans for uniforms for officials. The ISAF Marketing Manager can
   provide the logo and permission electronically for race officials to have the branding
   included on their own clothing.

22. Race Officials Committee Agenda
   The committee received the Race Officials Committee agenda and the ROC Sub-Committee

23. Any Other Business
   We will be asking for more than the current amount for training. The budget for rule 42
   training and the rule 42 web-library project will remain separate

24. Summary of Meeting
The meeting was closed to observers from the following item onwards

25. **Race Officials Performance Investigations**

The Chairman reported on an investigation under Regulation 34 of a possible conflict of interest involving an IJ who served on a MNA’s coach boat prior to an event at the regatta site. The IJ received a 3-month suspension and a mentor to work with him. The Race Officials Committee will review their process, which currently involves the VP for Race Officials and the Chair of the ROC. They will determine whether the information will be published on the ISAF website, and whether the individual will be named.

26. **Race Officials Commendations**

Confidential recommendations for ISAF commendations will be made at the ROC meeting.

27. **ISAF Race Officials Appointments**

The IJSC considered the following applications for appointment to IJ status, and the applications for renewal of status:

- **Renewal applications**: 64 approved, 3 not approved, 1 recommendation for a 12-month extension
- **First appointment**: 17 approved
- **Late Applications**: 14 applications still in process after the meeting

28. **IJ Test**

(a) **Current IJ Test**

Status noted

(b) **Test Results 2008**

The results of candidates who sat the test in 2008 were noted

(c) **Verbal Test**

The status of the verbal test was noted.

(d) **IJ Test for Renewal of Status**

The possibility of a shorter, multiple choice test similar to that of the IU one were discussed.

(e) **Test Administrators**

More Test administrators would be required to facilitate re-sit.

The Chairman adjourned the meeting at 1815 hours. She thanked the members for all of their contributions throughout the year, and noted that there would be much more work to come!